Workforce Education and Development

The School of Education offers programs of study leading to the Master of Science in Education and Doctor of Philosophy degrees. Information about either program may be obtained by contacting the Office of Graduate Programs in Workforce Education and Development at 618-453-3321.

This program requires a nonrefundable $65 application fee that must be submitted with the application for Admissions to Graduate Study in Workforce Education and Development. Applicants may pay this fee by credit card, by personal check, cashier's check, or money order made out to SIU, and payable to a U.S. Bank.

Master of Science in Education Degree

The master's degree with a major in Workforce Education and Development is designed to accommodate a broad range of individuals preparing for training, instructional, and administrative roles in career and technical education, human resources, business, industry, government, and other fields. Admission requirements are as follows:

- A 2.7 GPA of a completed Bachelor's degree.
- A career goal consistent with the mission of the Department.
- Relevant professional or technical experience (at least two years is recommended).

For students with a background in training or education, the major consists of a minimum of 32 semester hours of course work for the thesis option and 36 semester hours for the non-thesis option. For students with backgrounds in fields other than education, two foundation courses (WED 486 and WED 466) are required. These two courses are not counted as part of the required hours for the thesis or non-thesis program. A grade of B or higher is required for each course. Program requirements are organized into professional core requirements and specialty area courses. A grade of B or higher is required for each professional core course, and a 3.0 GPA is required for the specialty area courses. At least 50% of the courses taken to complete the Master of Science in Education Program must be 500-level.

Professional Core Requirements

For the thesis option, the core consists of four courses (14 hours): WED 560, WED 561, WED 566, and WED 593.

Specialty Area Courses

The component consists of 18 hours (thesis option) or 24 hours (non-thesis option) of course work relevant to a student's career goals. Technical courses, professional courses, and internships may be included. Courses may be taken within the department or in other units of the college or University.

Thesis

In accordance with Graduate School requirements, students in the thesis option must complete a thesis (WED 599) showing evidence of the student's knowledge of research techniques. Upon completion of the thesis, a final oral examination of the research is conducted by the student's advisory committee.

The program of study is individually tailored based upon the student's background, interests, and career goals. Program graduates are employed in career and technical education at the secondary
and postsecondary levels and in training positions in such fields as aviation management, business, automotive technology, family and consumer science, industrial management and applied engineering, agricultural education, and career development. In business environments, graduates work in employee/industrial/management training, health care administration, and human resource environments. Graduates also work in various levels of government in such fields as education, military service, and personnel training.

**Doctor of Philosophy Degree in Education**

Advanced studies leading to the Doctor of Philosophy degree in education with a concentration in workforce education and development is offered through the Department of Workforce Education and Development. The concentration is a broad, general leadership and professional development degree that serves professionals having knowledge, experience, and interests in the fields of: (a) career and technical education; (b) career education; and (c) employment and training, or related fields.

Persons seeking admission to the program must meet all requirements for admission established by: (a) the Graduate School of the University; (b) the College of Education and Human Services; and (c) the Department of Workforce Education and Development. It is required that applicants possess a background of academic and professional experience which will provide a basis for advanced study and research. More specifically, the program is designed for individuals with a background in teaching, program administration, or training and development. Admission to the concentration is determined by a vote of the graduate faculty of the Department of Workforce Education and Development. The Department of Workforce Education and Development will only accept fall admissions applications for the doctoral program.

The program of study consists of 64 hours beyond the master's degree and includes a 6-hour professional seminar sequence in the College of Education and Human Services, at least 9 hours of approved research tools, a 15-hour departmental core, 10 hours of supportive studies, and 24 hours of dissertation credit.

**Workforce Education and Development Courses**

- **WED403 - Managing Tech for WED** 403-3 Integrating and Managing Technology Applications for Workforce Education & Training. Design of workforce training applications integrating professional advanced features of computer software, communication technologies and multimedia features, including management of educational LAN systems. Restricted to WED majors or consent of department.

- **WED404 - Apps Technology for WED** 404-3 Technology Applications in Workforce Education and Training. Analyses of technology used and demonstration of skill level needed to train others in secondary/postsecondary education and business training environments on technological administrative processes, data management, and curriculum integration. Students will learn advanced computing concepts and applications using integrated software. Prerequisite: WED 403 or equivalent. Restricted to WED majors or consent of department.

- **WED405 - Multimedia-based Instruction** 405-3 Multimedia-based Instruction for Workforce Education. Acquisition of skills to produce multimedia “assets” (web page, audio/sound bytes) and application of instructional design techniques to computer-based instruction in workforce education. Impact of multimedia on workplaces and workforce training and utilization of course management systems to deliver instruction will be analyzed. Prerequisite: WED 404. Restricted to WED majors or consent of department.

- **WED407 - Admin Commun & Technology** 407-3 Administrative Communications and Technology. Application of communication theory, human relations concepts, and information technology to workplace situations. The process of organizational information for productivity will be stressed. Students will acquire skills to make sound decisions of how to best communicate in work-based situations. Students will learn computerized procedures for communication. Prerequisite: WED 404 or equivalent. Restricted to WED majors or consent of department.

WED413 - Org & Dir Instr-CTE 413-3 Organizing and Directing Instruction in Secondary Career and Technical Programs. Techniques and procedures applicable to effective teaching including planning for instruction, instructional design technology and general teaching strategies for the secondary career and technical classroom. This course will study pedagogy and utilize various techniques and technology to help students master the skills needed in their respective careers. Students will learn and practice various teaching methods including demonstrations, cooperative learning, service learning, integration of academics and technology into the workplace-oriented class, project-based learning, and contextual learning. A laboratory section will be required. Limited to Workforce Education and Development students admitted to the teacher education program or one of the career and technical education alternative certification programs in workforce education. Restricted to WED majors or consent of department.

WED416A - Inst Methods-Business 416A-3 Instructional Methods in Career and Technical Education. Specific methods, techniques and materials to deliver instruction in (a) Business-accounting, basic business, economics, personal finance, marketing, entrepreneurship. This course requires an additional laboratory meeting time. Prerequisite: WED 413 or WED 462. Restricted to WED majors or consent of department.

WED416B - Inst Mthds-Busi Comp Sys, Etc. 416B-3 Instructional Methods in Career and Technical Education. Specific methods, techniques and materials to deliver instruction in (b)-Business-business computer systems, information processing, keyboarding. This course requires an additional laboratory meeting time. Prerequisite: WED 413 or WED 462. Restricted to WED majors or consent of department.

WED416C - Inst Mthds-Family/Consumer Sci 416C-3 Instructional Methods in Career and Technical Education. Specific methods, techniques and materials to deliver instruction in (c) Family & Consumer Sciences-nutrition, wellness, and hospitality. This course requires an additional laboratory meeting time. Prerequisite: WED 413 or WED 462. Restricted to WED majors or consent of department.

WED416D - Inst Mthds-F/C Sci-Liv Env/App 416D-3 Instructional Methods in Career and Technical Education. Specific methods, techniques and materials to deliver instruction in (d) Family & Consumer Sciences-living environments, apparel, and textiles. This course requires an additional laboratory meeting time. Prerequisite: WED 413 or WED 462. Restricted to WED majors or consent of department.

WED416E - Inst Mthds-Health Careers 416E-3 Instructional Methods in Career and Technical Education. Specific methods, techniques and materials to deliver instruction in (e) Health Careers. This course requires an additional laboratory meeting time. Prerequisite: WED 413 or WED 462. Restricted to WED majors or consent of department.

WED416F - Inst Mthds-Technology Educ 416F-3 Instructional Methods in Career and Technical Education. Specific methods, techniques and materials to deliver instruction in (f) Technology Education. This course requires an additional laboratory meeting time. Prerequisite: WED 413 or WED 462. Restricted to WED majors or consent of department.

WED420 - FCS Profession 420-3 Family and Consumer Sciences Profession. A social, psychological, and philosophical interpretation of family and consumer sciences in today's world. Examination of the profession's history, theory and foundation. Overview of career areas and identification of goals and competencies which serve as a basis for decisions to prepare for a wide variety of business, education, and human services-related careers.

WED426 - Living Environ/Facility Plan 426-3 Living Environment and Facility Planning. This course is designed to provide students with resources, activities, and experiences to learn and prepare to teach principles and elements of design as applied to interior design of residential, commercial, and public space environments including textiles, furnishings, and color. Emphasis is on creating a more knowledgeable consumer with focus on project-based implementation and recognition of design principles.
WED427 - Resource Mgmt/Consumer Econ 427-3 Resource Management and Consumer Economics for Work and Life. Focus on utilizing resources and consumer information to address the diverse needs and goals of individuals in areas such as resource management, home ownership, and financial literacy.

WED460 - Occ Analysis & Curr Dev 460-3 Occupational Analysis and Curriculum Development. System approach to curriculum development. Includes analyzing occupations, specifying objectives and developing curriculum. Restricted to WED majors or consent of department.

WED461 - Workforce Educ Needs Assess 461-3 Workforce Education Needs Assessment Overview of needs assessment and analysis procedures used in workforce education environments. Learners will design and develop needs assessment instruments, collect and diagnose data to identify those workplace performance issues requiring training solutions, and develop a formal report detailing needs assessment findings and training solution recommendations. Restricted to WED majors or consent of department.

WED462 - Instruct Methods & Materials 462-3 Instructional Methods and Materials. Instructional methods in occupational training program. Restricted to WED majors or consent of department.


WED465 - The Human Resource Specialist 465-3 The Human Resource Specialist. This course provides an overview of the theoretical frameworks and practices related to human resource management and development. Examines the strategic alignment of human resource functions with organizational goals. Restricted to WED majors or consent of department.

WED466 - Foundations of Workforce Educ 466-3 Foundations of Workforce Education. Examination of the historical, social, economic and psychological foundations of workforce education. Nature and role of education and training in preparing people for the world of work. Restricted to WED majors or consent of department.

WED467 - Theory and Practice of HRD 467-3 Theory and Practice of HRD. Students will examine different factors that influence, direct and shape the functions of human resource development (HRD) in organizations. Topics include models, theoretical foundations, and philosophical perspectives with HRD, an overview of the HRD functions within organizations, and the various roles HRD can play within organizations. Restricted to WED majors or consent of department.

WED468 - Educ/Labor Force Linkages 468-3 Education/Labor Force Linkages. Attention given to the following areas: overcoming barriers to the linkage process; developing effective lines of communication; resource sharing; conducting joint problem solving with other agencies and individuals within the community; and jointly developing and providing programs and services. Restricted to WED majors or consent of department.

WED469 - Training Systems Management 469-3 Training Systems Management. Insight and understanding of administration and management of organizational training. Principles and techniques of managing training organizations. Process of planning, organizing, marketing, programming, staffing, budgeting and evaluating a training organization. Restricted to WED majors or consent of department.

WED470 - Quality Systems Mgmt in Educ 470-3 Trends and Issues in Quality Systems Management in Education. This course provides an overview of the economic basis of and trends and issues relevant to Quality Systems Management in Education. The course examines compliance models and criteria models for quality systems. Concentration will be on ISO 9000:2000 series model requirements with specific emphasis on internal audits, documentation, implementation and registration. Restricted to WED majors or consent of department.

WED473 - Coordinating Cooperative Educ  473-3 Coordinating Cooperative Education. Competencies required for coordination of cooperative education programs. Selection and maintenance of training stations, student placement, related instruction and program management. Fulfills the remaining three semester hours required for State of Illinois Certification. Restricted to WED majors or consent of department.

WED474 - Prepare Instructional Mtrls  474-3 Preparing Instructional Materials. Preparation of instructional materials needed by a student to attain a learning objective. Includes writing and developing various types of instruction sheets, presentation guides, knowledge tests and demonstration, practice and performance evaluation materials. Prerequisite: WED 460 completed with a grade of C or better or consent of the instructor.

WED486 - Adult Learning  486-3 Adult Learning. Course focus is on adult development and learning principles. Adult learning styles and motivation to learn are discussed in the context of designing effective instructional strategies appropriate in various workforce education venues. Restricted to WED majors or consent of department.

WED490 - Readings  490-1 to 4 Readings. Supervised reading for qualified students in Workforce Education and Development. Restricted to WED majors or consent of department. Special approval needed from the instructor.

WED491 - Advanced Occupational Skills  491-1 to 5 Advanced Occupational Skills. Modern occupational practice in selected fields for experienced professionals seeking advanced techniques. Restricted to WED majors or consent of department. Special approval needed from the instructor.

WED494 - Workshop  494-1 to 4 Workshop. Current workforce education issues for teachers, supervisors, and administrators. Emphasis of each workshop will be identified in workshop announcements. Restricted to WED majors or consent of department.

WED497 - Practicum  497-1 to 6 Practicum. Applications of work education skills and knowledge. Cooperative arrangements with corporations and professional agencies to study under specialist. Prerequisite: twenty hours in specialty. Restricted to WED majors or consent of department.

WED498 - Special Problems  498-1 to 6 Special Problems. Investigation of problems in workforce education and development. Restricted to WED majors and consent of department. Special approval needed from the instructor.

WED504 - Multimedia Prod for WED  504-3 Multimedia Production Technologies in Workforce Education. Application of multimedia technologies-graphics, text, video, audio, on-screen buttons and other event triggers--into workforce education delivery systems. Students will work as a team in designing, developing, editing, and delivering interactive multimedia instructional training products. Prerequisite: WED 405. Restricted to WED majors or consent of department.

WED505 - Multimedia Delivery by Dist Ed  505-3 Multimedia Delivery of Workforce Education by Distance Learning. Focuses on the use of distance learning and multimedia technologies in the delivery of instruction of workforce education and development settings. Course participants will design and deliver instruction for the distance education environment-individually and in groups. Advanced video conference technologies are emphasized. Prerequisite: WED 404 or equivalent. Restricted to WED majors or consent of department.

WED511 - Inst Trends in WED Programs  511-3 Instructional Trends in Workforce Education Programs. Examination of research relating to instructional emphases and strategies unique to career and technical training programs, corporate training programs, and adult education. Restricted to WED majors or consent of department.

WED551 - Employment Law in HRD  551-3 Employment Law in Human Resource Development. Examines current and practical information in the area of employment law as it relates to human resource development in organizations. Focus is on helping organizations avoid liability through HRD interventions. Restricted to Workforce Education and Development majors or consent of department.

WED552 - Talent Acqstn & Total Reward  552-3 Talent Acquisition and Total Reward System. Overview of the theoretical frameworks and practice related to recruitment, selection and compensation. Examines
impact of these HR theories and practice on human resource development in organizations. Prerequisite: WED 465, The Human Resource Specialist. Restricted to WED majors.

**WED553 - Emerging Trends in HRD** 553-3 Emerging Trends in HRD. Examination of current topics and research issues in the field of Human Resource Development not covered in other regularly scheduled courses. Emphasis will be on recent and present issues in the field, with topics and discussions focused on links between research and practice. Prerequisite: WED 465, The Human Resource Specialist. Restricted to WED majors or consent of department.

**WED560 - Intro to WED Research** 560-3 Introduction to Workforce Development Research. This course provides an exploration of the scope, values, and purposes of research in workforce development. Focus is on (a) identifying how theory and research are practical tools to solve workforce development challenges that practitioners face on a daily basis; (b) analyzing research articles, and (c) developing academic writing skills. Restricted to WED majors or consent of department.

**WED561 - Research Methods** 561-3 Research Methods. Basic research methods and techniques in the design, investigation and reporting of research studies relating to education for work. Prerequisite WED 560. Restricted to WED majors or consent of department.

**WED563 - Training Measurement/Evaluation** 563-3 Training Measurement and Evaluation. Evaluation systems and activities for evaluating training programs. Application of research methods and data analysis in the human resource development process, with concentration on assessing trainee reaction and planned action, learning, skill, business impact and return on training investment. Prerequisite: WED 463. Restricted to WED majors or consent of department.

**WED564 - Program Eval for WED** 564-3 Program Evaluation for Work Education. Evaluation systems and activities for evaluating national, state, and local work education programs. Systems include programmatic accreditation and state agency evaluations. Activities include personnel, facilities, access and equity, community resources and community needs evaluations. Restricted to WED majors or consent of department.

**WED566 - Administration & Supervision** 566-3 Administration and Supervision. Nature, function, and techniques of administration and supervision of education for work programs at all levels. Restricted to WED majors or consent of department.

**WED574 - Occupational Information** 574-3 Occupational Information. The role of instructional and supervisory personnel in the total occupational information system. Kindergarten to adult. Restricted to WED majors or consent of department.

**WED576A - Policy Implement & Supervise** 576A-3 Policy Implementation and Supervision-Objective Program Planning, Leadership, Communications. Planning, implementing, and controlling local education agency components of state and federal occupational programs. Restricted to WED majors or consent of department.

**WED576B - Policy Implement & Supervise** 576B-3 Policy Implementation and Supervision-Management Information Systems, Financial Decisions, Staffing Patterns. Planning, implementing, and controlling local education agency components of state and federal occupational programs. Restricted to WED majors or consent of department.

**WED581 - Workforce Diversity** 581-3 Workforce Diversity. Foundational information concerning a diverse/multicultural society. Importance of understanding cultural and demographic similarities/differences and how this information relates to the workplace and to education/training environments. Social diversity issues of current importance to workforce preparation and development of diversity training are included. Restricted to WED majors or consent of department.

**WED584 - Curriculum Found for Work Educ** 584-3 Curriculum Foundations for Work Education. Acquaints students with different factors that influence, direct, and shape curriculum as it pertains to the work-oriented aspects of school and society. Topics include law and the curriculum, philosophies and organizational models, differing approaches by grade level and setting, and the development of work-related curriculum. Restricted to WED majors or consent of department.
WED585A - Seminar in WED-Fac Div Initvs 585A-3 Seminar in Workforce Education and Development-Facilitating Diversity Initiatives. A series of seminars for scholarly inquiry into significant aspects of Workforce Education and Development. Students will have opportunity to discuss issues in facilitating diversity initiatives. Restricted to WED majors or consent of department.

WED585B - Seminar in WED-Resrch-Practice 585B-3 Seminar in Workforce Education and Development-Workforce Education Research to Practice. A series of seminars for scholarly inquiry into significant aspects of Workforce Education and Development. Students will have opportunity to discuss issues in Workforce Education research to practice. Restricted to WED majors or consent of department.

WED585C - Seminar-WED-Discuss Tch/Train 585C-3 Seminar in Workforce Education and Development-Discussion as a Method of Teaching and Training Adults. A series of seminars for scholarly inquiry into significant aspects of Workforce Education and Development. Students will have opportunity to discuss issues in discussion as a method of teaching and training adults. Restricted to WED majors or consent of department.

WED585D - Seminar in WED-Job Stress 585D-3 Seminar in Workforce Education and Development-Job Stress. A series of seminars for scholarly inquiry into significant aspects of Workforce Education and Development. Students will have opportunity to discuss issues in job stress. Restricted to WED majors or consent of department.

WED585E - Seminar in WED-Work Motivation 585E-3 Seminar in Workforce Education and Development-Work Motivation. A series of seminars for scholarly inquiry into significant aspects of Workforce Education and Development. Students will have opportunity to discuss issues in work motivation. Restricted to WED majors or consent of department.

WED586 - Dev Prgm for Adult Learners 586-3 Developing Program for Adult Learners. Overview of current organizational patterns of adult programs and analysis of program delivery systems. Students will develop advanced skills in planning and designing programs for adults in workforce education environments. Prerequisite: WED 486. Restricted to WED majors or consent of department.

WED590 - Readings 590-1 to 9 Readings. Supervised readings in selected advanced subjects. Restricted to WED majors or consent of department. Special approval needed from the instructor.

WED591 - New Developments 591-1 to 9 New Developments. Recent developments and trends in various aspects of education for work. Instruction provided by recognized authorities. Restricted to WED majors or consent of department.

WED592 - Current Issues & Research 592-3 Current Issues and Research. Examination of broad topics, issues, and research not covered in other regularly scheduled courses. Emphasis will be on recent and present issues, which are in the process of evolving. Content will be selected from three primary professional fields: (a) Vocational/technical education, (b) Employment and training, and (c) Career education. Required of all Ph.D. students. Restricted to WED majors or consent of department.

WED593 - Individual Research 593-3 Individual Research. The selection and investigation of a research topic culminating in a paper satisfying the research requirement for a Master of Science in Education degree. Prerequisite: WED 561. Restricted to Workforce Education and Development majors or consent of department.

WED594 - Advanced Research Methods 594-3 Advanced Research Methods. Development of research competencies and preparation of proposal for thesis or dissertation research. Familiarity with research in various foundation areas of education for work. Prerequisite: WED 592. Restricted to WED majors or consent of department.

WED595 - Professional Internship 595-1 to 16 Professional Internship. Supervised professional experience in appropriate educational settings. May be done on- or off-campus. Restricted to WED majors or consent of department.

WED597A - Doctoral Seminar 597A-1 Doctoral Seminar in Workforce Education-Orientatio to Doctoral Study. Designed to provide doctoral students the opportunity to discuss and practice major professional roles in workforce education and development. Requirements of teaching, research, publication, and service are defined. Students will accomplish identified professional expectations in orientation to doctoral
study. Restricted to admission to the Ph.D. in education program. Restricted to WED majors or consent of department.

**WED597B - Doctoral Seminar** 597B-1 Doctoral Seminar in Workforce Education-Research Publications and Presentations. Designed to provide doctoral students the opportunity to discuss and practice major professional roles in workforce education and development. Requirements of teaching, research, publication, and service are defined. Students will accomplish identified professional expectations in Research Publications and Presentations. Restricted to admission to the Ph.D. in education program. Restricted to WED majors or consent of department.

**WED597C - Doctoral Seminar** 597C-1 Doctoral Seminar in Workforce Education-Grantmanship. Designed to provide doctoral students the opportunity to discuss and practice major professional roles in workforce education and development. Requirements of teaching, research, publication, and service are defined. Students will accomplish identified professional expectations in grantmanship. Restricted to admission to the Ph.D. in education program. Restricted to WED majors or consent of department.

**WED598 - Special Investigations** 598-1 to 6 Special Investigations. Selection and investigation of a problem: use of relevant sources and techniques; collection and analysis, evaluation, interpretation of data, and the writing of a report of the investigation for students whose particular needs are not met by existing classes. Restricted to WED majors or consent of department. Special approval needed from the instructor.

**WED599 - Thesis** 599-1 to 6 Thesis. Prerequisite: WED 561. Restricted to WED majors or consent of department.

**WED600 - Dissertation** 600-1 to 36 (1 to 12 per semester) Dissertation. Restricted to WED majors or consent of department.

**WED601 - Continuing Enrollment** 601-1 per semester Continuing Enrollment. For those graduate students who have not finished their degree programs and who are in the process of working on their dissertation, thesis, or research paper. The student must have completed a minimum of 24 hours of dissertation research, or the minimum thesis, or research hours before being eligible to register for this course. Concurrent enrollment in any other course is not permitted. Graded S/U or DEF only. Restricted to WED majors or consent of department.

**WED699 - Postdoctoral Research** 699-1 Postdoctoral Research. Must be a Postdoctoral Fellow. Concurrent enrollment in any other course is not permitted.

### Workforce Education and Development Faculty

- **Buila, Theodore**, Associate Professor, Emeritus, Ph.D., Cornell University, Ithaca, NY, 1968; 1968.
- **Ridley, Samantha Sue**, Assistant Professor, Emerita, M.S., Southern Illinois University Carbondale, 1959; 1964.
Stitt, Thomas R., Professor, Emeritus, Ph.D., Ohio State University, 1967; 1967.
Zhong, Lin, Assistant Professor, Ph.D., University of Southern Mississippi, 2015; 2016. Instructional technology; instructional design; multimedia platforms; digital leadership; digital technology.

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Catalog Year Statement:
Students starting their collegiate training during the period of time covered by this catalog (see bottom of this page) are subject to the curricular requirements as specified herein. The requirements herein will extend for a seven calendar-year period from the date of entry for baccalaureate programs and three years for associate programs. Should the University change the course requirements contained herein subsequently, students are assured that necessary adjustments will be made so that no additional time is required of them.